

EOHWC

East of Hudson Watershed Corporation

Meeting Minutes

Thursday, February 16, 2012

Somers Town Hall

Meeting called to Order at 10:12am by President Murphy

President Murphy distributed the Attendance Sheet for signature by members of the Corporation or their Proxy. *See attached*

Agenda Item:

- 1) List of Voting Members / Proxy
 - a. Please note any correction to Supervisor Kelly (EOHWC Secretary)
- 2) Authorize execution of Funding Agreement with NYCDEP
 - a. President Murphy discussed the 2010 Agreement with NYCDEP
 - b. Project must be minimum of \$35,000 as Capital Projects
 - c. Contractors shall comply with "VINDEX" the NYCDEP Contractors standards
 - d. NYCDEP not paying Ground Leases or use of Property, would like consideration on no increase in Assessment by Towns, DEP would waive Fee as necessary for RetroFits projects
 - e. Project terms discussed, "Hydrological Connected"
 - f. Attorney for EOHWC George Rodenhausen informed the Corporation members, "all funding with NYCDEP will cover the cost of the RetroFit projects only"
 - g. Motion to Accept the Agreement as Proposed
 - i. Supervisor Tendy – motion
 - ii. Second by Supervisor Griffen
 - iii. Passed 16 to 1 (Abstention Supervisor Hay)
- 3) Schedule "C" of NYCDEP Agreement
 - a. Discussion / suggestions on terms of Schedule "C" by Councilor Rodenhausen
 - i. Motion to Delete Appendix "C" in its entirety
 1. Motion by Supervisor Lucas
 2. Second by Supervisor Griffen
 3. Passed 16 to 1 (Abstention Supervisor Hay)
- 4) EOH WQIP Funds Update
 - a. Putnam County not ready

- b. Westchester County not ready, reissue" Letter of Objection"
- 5) Executive Session (11:08am)
 - a. Motion to enter Executive Session to discuss employee contact by President Murphy
 - b. Second by Supervisor Kelly
 - c. Passed unanimously
- 6) Motion to re enter Regular Order of Business (11:35am)
 - a. Motion by President Murphy
 - b. Second by Supervisor Kelly
 - c. Passed unanimously
- 7) Motion to Authorize Employment Agreement
 - a. Motion by Supervisor Lee
 - b. Second by Deputy Supervisor Powers
 - c. Passed 16 to 1 (Abstention Supervisor Hay)
- 8) Discussion Request for Proposal (RFP)
 - a. Years 3 Retrofit Projects
 - i. Putnam & Westchester Projects
 - ii. Dutchess Projects w/ Dept. of State Grant for Dutchess' funds
- 9) Governance Policies
 - a. Procurement Policy
 - b. Fiscal Policy
 - i. Supervisor Lucas discussed the above policies asked membership to comment on each policy and respond back to the Supervisor at his North Salem email address.
 - ii. Motion made by Supervisor Parsons, "to Direct & Authorize the Executive Committee to review the "Draft" Procurement & Fiscal Policies and adopt as required".
 - iii. Second by Deputy Supervisor Powers
 - iv. Passed unanimously
- 10) Financial Institutions – EOHWC Banks
 - a. M&T Bank
 - b. Chase
 - c. Motion by Supervisor Grace, "to accept M&T and Chase banks as the Official Financial Institutions (Depository) of the EOHWC and to split the funds equally between the two banks".
Second by Supervisor Parsons
 - d. Passed unanimously
- 11) Request for Proposal (RFP)
 - a. Discussion for Year 3 Projects
 - i. Putnam County Projects discussed
 - 1. Current ongoing project (year 1&2)
 - 2. Year 3-5 year projects

- b. Motion by Supervisor Grace, “to authorize the Executive Committee to review and make recommendation in the RFP within 2 weeks”.
- c. Second by D. Harris for Putnam County Executive O’Dell
- d. Passed unanimously

12) Legal Fees

- a. D. Harris from the Putnam County Attorney’s Office discussed the payment of Legal Fees. Handouts were distributed as payment is required. Please review your records and pay ASAP.

13) Adjournment

- a. Motion by Supervisor Schmitt
- b. Second by Supervisor Parsons
- c. Passed Unanimously
- d. Meeting Closed at 12:36pm

DRAFT