



EAST OF HUDSON WATERSHED CORPORATION

MONTHLY EXECUTIVE COMMITTEE MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 AM, Thursday, April 24, 2014

Meeting Minutes

1) Opening of Meeting at 9:40 AM

- In attendance: Peter Parsons (Town of Lewisboro), Warren Lucas (Town of North Salem); Chris Burdick (Town of Bedford), Rich Williams (Proxy for Michael Griffin, Town of Patterson); Bruce Barber (EOHWC Technical Committee); Rahul Verma (EOHWC); Sharon Dirac (EOHWC); Danielle Harris (EOHWC); Vincent Giorgio (NYCDEP);
- Absent: David Kelly (Town of Pawling); Kenneth Schmitt (Town of Carmel); Bruce Walker (Putnam County) Walter Artus (EOHWC Technical Committee); Sabrina Charney Hull (EOHWC Technical Committee)

2) Project Update

- Rahul Verma presented Program Summary Table of Phosphorous Reduction noting that the totals (bottom line of table) are indicative of “bubble compliance,” and the break out figures above (by municipality) were included per previous request of the Board.
- A discussion took place on increasing phosphorous credits. Rich Williams suggested sending notice to each municipality their assessment and consideration of SRP sites (like the Patterson Crossing project Kent-MB-311B, which will provide additional phosphorous reduction credit above and beyond that required). Director Lucas suggested the use of SWPP project list – getting information from each town on SWPP and additional reduction credits. Mr. Williams noted that the information gathering would be simple using the SWPP reports to gather predevelopment and post development figures on phosphorous reductions. Mr. Lucas agreed to start the process by sending request to towns to provide. EC members discussed and agreed that a standard form/template should be used to ensure uniform format and detail from participating municipalities.
- Chris Burdick noted that the project spreadsheet provided on 4/19/14 included the term “closed” as an indication the project was “cancelled.” Mr. Burdick was informed by his town Engineer (Kevin Winn) that some of the Bedford projects noted as such was not canceled, but rather “pending. Rahul Verma explained the use of revised terminology in the report to clarify terms and status of projects. He indicated that four terms were used to better identify status: open, closed,

postponed, etc. He also advised Mr. Burdick that two of three Bedford projects are slated for year and thus, were not included on the current project reports (running through Year 4 only).

- Bruce Barber stated that Yorktown project (Y-MU-14) cannot use current number for credit. While EOHWC will some credit, it will be smaller than original indications.
- Director Lucas noted that he met with Tom Fenton and Rahul Verma to review the reimbursement requests submitted by Tony Hay. Director Hay knows the process is proceeding, and is aware of what he needs to submit for payment approval.
- Rahul Verma discussed Put Valley PA 02. John Folchetti (JRFA) raised a question about getting a Change Order for new design of previously completed design project – for SRP alternate. He provided a brief history of the project status to date. Members agreed that JRFA will need to submit a cost estimate on proposed design work. After the estimate is provided, the EC will review to assess cost and feasibility and discuss at meeting on May 22, 2014.

3) O&M Policy

- Peter Parsons stated that the budget for O&M should preclude start up on any new projects (cost of O&M on current and completed projects needs to be addressed first).
- Chris Burdick recommended that a basic policy decision should be made that monies need to set aside now for O&M and also, to determine how much.
- Warren Lucas referred to his email of 3/10/14 wherein he provided suggestion to Board members as to the amounts set aside for contingency (10%) and O&M 5%. Attachment# 3: Warren Lucas email of 3/10/14
- RW noted that West of Hudson uses 17% (RV noted the amount – actually 17.6%- is a negotiated amount)
- Bruce Barber reminded all that under MS4, EOHWC has an obligation for O&M (i.e. it is a compliance issue); and (2) only \$ from county funds (not DEP) can be allocated to it.
- Peter Parsons suggested (BB, CB concurred) that 15% figure should be used (as single line item) for “contingency/O&M” set aside. Bruce Barber and Chris Burdick concurred, and BB noted the need to state that O&M on SRPs is for specific time frame, not in perpetuity.
- Chris Burdick suggested that EC bring notice to full Board at May 13 i.e. 15% as Contingency/O&M set aside from allowable funds
- Danielle Harris will draft resolution on same (present to BOD at May 13th meeting – resolution to OK 15% OM figure, and allow Executive Committee to prepare final O&M policy at August meeting after review of BOD comments and discussion on alternatives, etc.)

4) Checks – approved and signed as is.

5) Adjournment- at 12:15 pm