

EAST OF HUDSON WATERSHED CORPORATION
MONTHLY EXECUTIVE BOARD MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 AM, Thursday, August 29, 2013

Meeting Minutes

- 1) Meeting Opening @ 9:45 A.M.

In Attendance: Mary Beth Murphy (serving as proxy for Warren Lucas), Bruce Walker, Lee Roberts, Rich Williams (serving as Proxy for Michael Griffin), David Kelly, Rahul Verma, Sharon Dirac

Absent: Kathy Doherty, Sabrina Charney-Hull

NOTE: The Executive Committee was called into executive session by President Mary Beth Murphy at 10:00 a.m., and resumed regular session at 10:45 a.m.

- 2) Award Construction Contract for B-MU-07 Bedford Hills Memorial Park

Thereupon a motion by Director Walker seconded by Director Kelly, it was unanimously agreed

WHEREAS, the East of Hudson Watershed Corporation (EOHWC) wishes to retain the services of Yonkers Excavating Corp. for the B-MU-07 stormwater retrofit project as submitted to the EOHWC and upon the recommendation from Insite Engineering, Surveying, & Landscape Architecture, P.C. (Insite);

NOW, THEREFORE, BE IT RESOLVED that the Executive Committee of the EOHWC hereby authorizes Yonkers Excavating Corp. for construction of the stormwater retrofit project B-MU-07, based upon recommendation of Insite for the amount of \$372,750.00 (Three Hundred Seventy Two Thousand Fifty Dollars & 00/100).

BE IT FURTHER RESOLVED that the Executive Committee of the EOHWC hereby authorizes an additional \$70,000.00 (Seventy Thousand Dollars & 00/100) for lighting and electrical work on the project contingent upon payment to the EOHWC by the town of Bedford.

(Resolution R-0829-01)

- 3) Year 3 & Year 4 Project Status

Rahul Verma discussed and reviewed Year 3 project status. Year 4 review postponed until next month's meeting

- 4) Update on New Employee Position

The Committee agreed to hold discussion until the next Executive Committee meeting in September.

- 5) Audit Invoices/Sign Checks

- Checks and EOHWC vouchers were passed around to the Executive Committee Members for Review/Comments.
- Some checks set aside for receipt of vouchers and supporting documentation; other checks and vouchers signed for distribution.

6) Annual Reviews – Rahul Verma & Kim Keller

Mary Beth Murphy noted that reviews will take place before the next full Board meeting (December 2013).

7) Other Business

Bruce Walker provided an update on Village of Brewster projects submitted for reimbursement by Supervisor Tony Hay.

Rich Williams discussed Patterson projects and noted that the Kellard SWPPP had deficiencies and should be reviewed/addressed with Kellard; he inquired as to the survey discrepancy on the Big Elm project and Rahul Verma noted that resolution was expected this week.

Mr. Williams also noted that the town of Patterson hired Terry Bergendorf Collins for survey work, which is expected to be completed in two weeks. Rahul Verma noted that the contractor on the project (Legacy Valve) is aware of the delay the survey issues will cause to construction start date.

8) Next Executive Committee Meeting – September 26, 2013

9) Adjournment @ 11: 25