

# EAST OF HUDSON WATERSHED CORPORATION

## EXECUTIVE COMMITTEE MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 AM, Thursday, December 18, 2014

### Meeting Minutes

#### 1. Open Meeting

In Attendance: Michael Griffin, Bruce Walker, Peter Parsons, Chris Burdick (alternate for Warren Lucas), Sabrina Charney-Hull, Sharon Dirac, Joanne Tavino, Kevin Fitzpatrick, George Rodenhausen, Vincent Giorgio (NYCDEP), Nino Modica (NYCDEP)

Absent: David Kelly, Ken Schmitt, Rich Williams, Bruce Barber, Walter Artus

#### 2. Approve Executive Committee Meeting Minutes - November 13, 2014

Thereupon a motion by Director Burdick, seconded by Director Parsons, it was unanimously agreed to accept and approve the November 13, 2014 Executive Committee meeting minutes as presented and reviewed.

#### 3. Project Status Update

##### a. S-MU-03 – Woodard & Curran payment update

Discussion took place as to the status of vouchers submitted for payment by Woodard & Curran (W&C) on SRP # S-MU-03.

Thereupon a motion by Peter Parsons, seconded by Director Burdick, it was unanimously agreed that the EOHWC would not approve payment at this time, pending resolution of reimbursement of payment made by EOHWC to Contractor on the project. The additional work was required after final design, and authorized by the Engineer prior to EOHWC approval.

The Committee instructed Mr. Fitzpatrick to inform W&C of the decision and advise them to come to the January 8, 2015 meeting of the Committee if they wish to discuss or address the payment request.

##### b. PutVal-PA-02

Discussion took place on the status of the project; no action taken.

##### c. NYSDEC Phosphorus Credit Update



Mr. Fitzpatrick reported that EOHWC received feedback from NYSDEC, and has received credit for 251 kgs (projects in the ground).

The total expected (DEC approved) for Years 1-4 is 418 kg (DEC is presently reviewing additional projects).

The remaining 41 kgs needed (of 459 kg requirement) will be acquired from projects completed in the Year 5 Work plan.

d. Year 5 Work Plan update

Mr. Fitzpatrick distributed a copy of the plan to attendees. Discussion took place; no action taken.

#### **4. Reimbursement Agreements**

a. Town of North Salem (NS-MU-05)

Thereupon on motion by Director Burdick, seconded by Peter Parsons, it was unanimously agreed to authorize President Griffin to sign the Reimbursement agreement as presented by Corporate Counsel George Rodenhausen.

b. Town of Southeast (Various Projects)

Thereupon a motion by Director Burdick, seconded by Director Parsons, it was unanimously agreed to authorize President Griffin to sign the Reimbursement Agreement with the Town of Southeast upon the removal of SE-POT-02 project from the draft agreement presented to the Committee by Corporate Counsel.

Mr. Rodenhausen will make the requested change and secure appropriate signatures.

#### **5. Update on Annual Project Accounting Reports (NYCDEP)**

A meeting will be rescheduled with NYCDEP before the end of the calendar year – date and time to be determined.

#### **6. Review & Approve Pending Vouchers/Change Orders**

There were no additional pending vouchers or change orders to be reviewed or approved.

#### **7. Schedule Next Executive Committee Meeting & 2015 Calendar Year Schedule**

An additional EC meeting will take place on Thursday, January 8, 2015 prior to the annual meeting of the Board on January 13, 2015. The regular monthly meeting will take place on Thursday, January 22<sup>nd</sup> (fourth Thursday of month). Regular monthly meetings in 2015 will follow that schedule (fourth Thursday) each month thereafter (through October 2015).

#### **8. Other Business**

The Committee discussed the RFQ and RFP process (for year 5 projects to be released at beginning of 2015).

**9. Sign Monthly Vouchers & Checks**

Vouchers were reviewed and checks were signed for distribution.

**10. Adjournment**

Thereupon a motion by Director Parsons, seconded by Director Burdick, the meeting was adjourned at 11:45 am.