



## EAST OF HUDSON WATERSHED CORPORATION

### BOARD OF DIRECTORS MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 a.m. Thursday, March 27, 2014

### Meeting Minutes

1) Opening of Meeting at 9:40 AM

- In attendance: Michael Griffin (Town of Patterson); Peter Parsons (Town of Lewisboro), Warren Lucas (Town of North Salem); David Kelly (Town of Pawling); Kenneth Schmitt (Town of Carmel); Bruce Walker (Putnam County); Chris Burdick (Town of Bedford), Sabrina Charney Hull (EOHWC Technical Committee); Rich Williams (EOHWC Technical Committee); Bruce Barber (EOHWC Technical Committee); Rahul Verma (EOHWC); Kevin Winn (Town of Bedford) Sharon Dirac (EOHWC); Antonino Modica (NYCDEP); Vincent Giorgio (NYCDEP); Carmella Mantello (Barton & Loguidice); Danielle Harris (EOHWC)
- ABSENT: Walter Artus (EOHWC Technical Committee)

2) Execute Lease Agreement

Thereupon a motion by Chris Burdick, seconded by Director Griffin, it was unanimously agreed:

WHEREAS, the Board of Directors of the East of Hudson Watershed Corporation at the February 27, 2014 Board of Directors meeting, deemed it desirable and essential for the Executive Committee to negotiate and finalize a new lease; and

WHEREAS, the Executive Committee of the East of Hudson Watershed Corporation has reviewed the draft lease agreement between East of Hudson Watershed Corporation and Hudson Valley Trust; and

WHEREAS, the Board of Directors of the East of Hudson Watershed Corporation further resolved at the February 27, 2014 that the President of the East of Hudson Watershed would execute said lease,

NOW, THEREFORE BE IT RESOLVED, that the Executive Committee of the East of Hudson Watershed Corporation hereby approves the new lease and authorizes President Griffin to execute said lease.

3) Review Status of Draft Operation & Maintenance (O&M) Policy

Mr. Williams distributed a draft O&M policy for East of Hudson Watershed Corporation (EOHWC). A general discussion took place thereafter, primarily concerning cost and execution of the O&M policy/plan.

Mr. Williams stated that funding will run out; and described two options (when it does):

- (1) Each municipality is on its own (paying costs of O&M for projects in their municipality), or
- (2) The municipalities (as a group) fund the organization.

Mr. Griffin suggested EOHWC consider O&M on a project by project basis (as costs will vary based on the type of project constructed. Mr. Griffin added that this involved a large amount of money (Mr. Verma agreed, noting that O&M cost can be tens of thousands of dollars every 1-3 years, depending on the project.)

Mr. Burdick asked whether the O&M cost was included during EOHWC's evaluation of project efficiency. Mr. Griffin noted that some projects were started before the corporation was formed (e.g. Somers, Village of Brewster projects). Ms. Charney-Hull added that only recently (in year 4) has O&M been added as criteria on project decision (now, O&M is part of the benchmark for determination/decision on project selection).

Mr. Barber added that the corporation must also consider the question of how to maintain projects already constructed and noted that if we do not maintain the projects, we are non-compliant.

Mr. Lucas also addressed the question of whether the municipalities would each pay (as a member municipality) to fund the organization. Mr. Lucas noted that the EOHWC does not want to be a taxing district and might not have the authority to do so (i.e. collect from individual municipalities).

Mr. Burdick noted that the O&M policy should be administered on a case by case basis; and also need to be simple to administer. He further noted that O&M proposals should come to the Board of Directors for review and approval, similar to engineering and construction contracts.

Mr. Williams suggested further review of the draft policy by all members, and noted that WOH group (Catskill Watershed Corporation) uses 17.6% of project cost as a formula for determining O&M cost.

Mr. Schmitt stated that although members seem to agree that the organization must encumber funds, we still need to determine how and whether we are encumbering enough. He noted that since we are forecasting cost, we also need to develop and include assumptions. In future discussion, EOHWC needs to determine the mechanism as to how the O&M will be done (and by whom). Mr. Griffin added that discussion should also include the topic of who is inspecting the O&M work.

Mr. Griffin requested that the Technical Committee and RV come together to determine the best estimate of cost. The Coalition will use this number to negotiate years 6-10 funding. Mr. Griffin also added that O&M should be a regular item of business on the Executive Committee agenda.

4) PROJECT UPDATE

Mr. Verma explained that the EOHWC Bookkeeper was out of the office this week for a family issue, and was unable to provide updated financials. Project status remains unchanged from prior month.

5) Adjournment

Thereupon a motion by Director Parsons, seconded by Director Burdick, it was unanimously agreed:

Meeting adjourned at 11:40 a.m.