



## EAST OF HUDSON WATERSHED CORPORATION

### EXECUTIVE COMMITTEE MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 AM, Thursday, June 22, 2017

### Meeting Minutes

#### **1) Open Meeting**

Voting Members in Attendance: Rich Williams (Town of Patterson); Warren Lucas (Town of North Salem) for himself and as alternate for Peter Parsons (Town of Lewisboro); Chris Burdick (Town of Bedford); JoAnne Daley as alternate for Dave Kelly (Town of Pawling); Rich Franzetti as alternate for Ken Schmitt (Town of Carmel)

Others in Attendance: George Rodenhausen (Corporate Counsel); Vincent Giorgio (NYC DEP); Kevin Fitzpatrick (EOHWC); Joanne Tavino (EOHWC); Yvette Rivera (EOHWC); Linda Matera (EOHWC)

#### **2) Approve Meeting Minutes**

Motion by Director Burdick, seconded by Rich Franzetti to approve the meeting minutes of May 25, 2017; all in favor.

#### **3) Financial Update**

Joanne Tavino reported that as of May 31<sup>st</sup> there was approximately \$10.4 million on hand. Checks written today total roughly \$160,000. The first five year program will end with \$6.4 million and \$5.1 million will remain after Year 6 projects. \$2 million in treasuries at Samuel Ramirez will roll over at the end of June.

#### **4) Project Update**

Kevin Fitzpatrick reported there are four new projects on municipal property that are in the process of being submitted to the New York State Department of Environmental Conservation (NYS DEC) for inclusion in Year 6 projects. Collectively, they would provide 22 kilograms of phosphorus reduction. Currently, they do not appear on the Running Project Status Table, but will be included in time for the July meeting. Specifically, the project in Yorktown consists of a catch basin insert to be installed on Town Hall property; channels will be stabilized at a park in Kent; and a dry swale, pond and channel stabilization will be installed in Putnam County at Tilly Foster Farm. A grant was issued to Putnam County for the Tilly Foster project and will require completion by year's end. In this particular project, the dry swale is located next to a paddock area, which the Watershed Agricultural Water Council will be monitoring. Due to the runoff of manure and waste, the phosphorus numbers are generally much higher when a treatment practice is installed next to a pigpen or a horse paddock. It would be advantageous to use as a pilot study and perhaps increase the agricultural value. The possibility of forming a partnership between the Westchester Agricultural District and East of Hudson Watershed Corporation would be beneficial in helping us obtain credit for a portion of the work they are already performing.

Director Lucas mentioned that he had the opportunity to discuss the project at Sunnyfield Farms in Bedford (B-MU-602) with David Kvinge at the Westchester Agriculture District. He expressed concern with having no control over stormwater runoff from farms within the district. JoAnne Daley suggested reaching out to Bob Somers in Albany to discuss the situation. Director Lucas agreed to contact Bob to further discuss the issue. Kevin reminded members that the project contains 30 kilograms of phosphorus reduction that the owners will not agree to give us access to. Furthermore, Kevin mentioned that Director Parsons contacted him to request that he provide David Kvinge with the specifics of the project to see if some headway could be made. In addition, Director Lucas suggested that Kevin make David aware of what is planned at Tilly Foster Farm.

Kevin informed members that he would be meeting this afternoon with the remaining property owner to obtain the signed installation agreement for SE-POT-02. The Land Use Permit, piping permit and a SWPPP approval from the New York City Department of Environmental Protection (NYC DEP) are proceeding to completion. If all goes according to plan, the contract for construction will be awarded in August. It is anticipated that much coordination will be necessary to get under way, therefore, we expect to start the project sometime in mid-fall.

Director Williams asked if the issue with Putnam County and the Golf Course had been resolved. Kevin stated that the most recent communication was a phone call with the individual in charge of releasing the funding at NYS DEC. Each time an inquiry is made, the same response is received affirming that it is currently being processed and has been allocated to us; however, it continues to be held up by NYS DEC.

## **5) O & M Program Update**

Kevin reported that bills for O & M will be sent out to towns ahead of the August Board of Directors' meeting. All towns should continue performing O & M for this calendar year. We will be checking on highway departments to ensure they are aware that this is a continued effort and committee members are encouraged to follow up with their highway departments to be sure they are following through.

## **6) Sign checks and vouchers**

Monthly checks and vouchers were signed. No action taken.

## **7) Other business**

Director Williams requested that members that have not submitted the required financial disclosures do so. Furthermore, Director Lucas emailed a reminder this morning to each of the individuals and will continue to send reminders until all have been received.

### **a. Summer Intern discussion**

An environmental science major from Ithaca College was interviewed for the summer internship. His skills will be utilized to update the GIS and get out into the field to do recon for new projects. He took the initiative and started learning GIS ahead of coming in and has been taking tutorials because he needed to sharpen his skills in order to do everything we will ask of him. He appears to be eager to learn. The Putnam Public Community Action Program, whose purpose it is to find students positions in communities and get exposure to future careers, will fund his internship. Kevin requested permission from the Executive Committee to engage the intern starting as soon as possible until he is required to return to college at the end of August. Members of the Executive Committee agreed that it would be useful to engage the summer intern to perform the duties described by Kevin. George Rodenhausen will work with

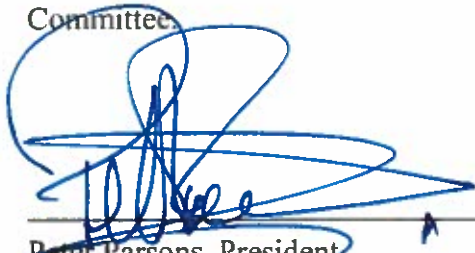
Kevin to draft the terms of the internship. Director Burdick recommended we keep Pace University Land Use Law in mind as an option for interns in the future.

**11) Adjournment**

Motion by adjourn by Director Burdick, seconded by Rich Franzetti; all in favor. Adjourned 9:50 AM.

**PRESIDENT'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Executive Committee.

  
\_\_\_\_\_  
Peter Parsons, President

  
\_\_\_\_\_  
Date

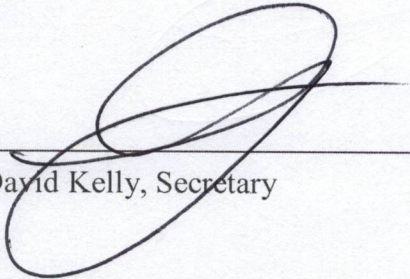


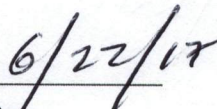
# East of Hudson Watershed Corporation

2 Route 164  
Patterson, NY 12563

## SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the June 22, 2017 meeting minutes approved by the Executive Committee.

  
\_\_\_\_\_  
David Kelly, Secretary

  
\_\_\_\_\_  
Date