



## EAST OF HUDSON WATERSHED CORPORATION

### SPECIAL EXECUTIVE COMMITTEE MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:45 AM, Tuesday, August 9, 2016

#### Meeting Minutes

##### **1) Open Meeting**

Voting Members in Attendance: Peter Parsons (Town of Lewisboro) for himself and as alternate for Chris Burdick (Town of Bedford); Warren Lucas (Town of North Salem) for himself and as alternate for Dave Kelly (Town of Pawling); Rich Franzetti (Town of Carmel); Bruce Walker (Putnam County)

Others in Attendance: George Rodenhausen (Corporate Counsel); Kevin Fitzpatrick (EOHWC); Joanne Tavino (EOHWC); John Belyea (EOHWC); Linda Matera (EOHWC); Yvette Rivera (EOHWC)

##### **2) Award Engineering Contract: Kent-PA-31**

Kevin Fitzpatrick summarized the details of Kent-PA-31 (Putnam Stone and Mason Supply) that is being awarded to Insite Engineering, Surveying, and Landscape Architecture. It was Year 3 project that went to 100% design and was then canceled and required a redesign. The new owners of the property have already signed an installation agreement. The estimated efficiency is \$52,000 per kilogram with an approximate phosphorus reduction of 4.5 kilograms. Paggi Engineering's bid came in \$200 less than Insite; however, being that Insite previously prepared the first design and is familiar with the project, it is being awarded to them based upon best value proposal.

A motion by Rich Franzetti, seconded by Director Parsons to award the engineering contract for Kent-PA-31 to Insite Engineering, Surveying, and Landscape Architecture, P.C. in the amount of \$24,700.

WHEREAS, the proposed stormwater retrofit project known as Kent-PA-31 is proposed to be located at Putnam Stone and Mason Supply, Inc., 301 NYS Route 52 in the Town of Kent, New York, and is included in the first five year MS4 regional plan approved by the NYS Department of Environmental Conservation; and

WHEREAS, the engineer was selected from the approved 2013 Request for Qualifications list; and

WHEREAS, the best value proposal received was in the amount of \$24,700 submitted by Insite Engineering, Surveying & Landscape Architecture, P.C. and the highest bid received was in the amount of \$63,500 submitted by D&B Engineers and Architects, P.C.; and

WHEREAS, the work consists of design of a pocket pond with an estimated phosphorus reduction of 4.5 kg/yr. and estimated efficiency of \$52,000/kg; and

WHEREAS, the Director of Engineering has recommended that the EOHWC accept Insite Engineering, Surveying & Landscape Architecture, P.C. as the best value proposal for the project and proceed with entering into a Professional Services Agreement; and

NOW THEREFORE IT IS HEREBY RESOLVED, by the Executive Committee of the Board of Directors that it accepts Insite Engineering, Surveying & Landscape Architecture, P.C. as the best value proposal for the project known as Kent-PA-31 and authorizes the President or Vice President of the Corporation to execute the Professional Services Agreement with Insite Engineering, Surveying & Landscape Architecture, P.C.

Motion passed; all in favor.

**3) Other business:**

Director Lucas announced that the Town of North Salem went out to bid on NS-EB-01 (Peach Lake). A breakdown was requested from bidders for each the three basins individually. The price came back higher than expected. The cost per kilogram is not expected to exceed \$30,000. After reviewing the bid documents being sent by Director Lucas, Kevin will share his findings. Motion by Bruce Walker, seconded by Director Parsons to give Kevin Fitzpatrick the authority to review the bids and recommend the lowest responsible bidder for municipal project, NS-EB-01, to be completed in the Town of North Salem; all in favor.

Kevin informed members of the committee that he and John Belyea will be presenting on channel stabilization at the Lower Hudson Conservation Council's Stormwater Conference in Dutchess County on October 19<sup>th</sup>. Permission was granted to represent East of Hudson Watershed Corporation (EOHWC) by the New York State Department of Environmental Conservation (NYS DEC). No members of the Executive Committee objected to Kevin and John's representation of EOHWC at the conference.

Director Parsons requested an update on L-CR-28 (Schoolhouse Road). Kevin reported that the comment period for the NYS DEC expired yesterday, which means the permit is expected to be given to us shortly. We currently have the NYC DEP permit in-hand. When both permits are in our possession, we can begin looking at schedules. The expectation is for the project to get started sometime in September or October 2016.

**4) Adjournment – Motion to adjourn by Director Parsons, seconded by Director Lucas; all in favor.  
Adjourned 9:52 am**

PRESIDENT'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Executive Committee.

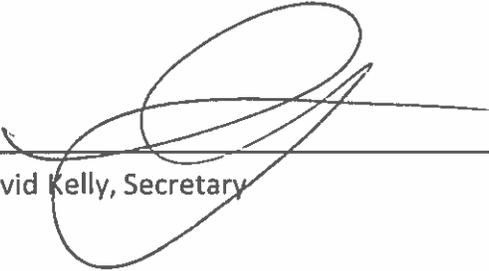


\_\_\_\_\_  
Peter Parsons, President

8/25/16  
\_\_\_\_\_  
Date

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the minutes approved by the Executive Committee.



\_\_\_\_\_

David Kelly, Secretary

8/9/16

Date