



## EAST OF HUDSON WATERSHED CORPORATION

### SPECIAL EXECUTIVE COMMITTEE MEETING

LOCATION: Business Office: 2 Route 164, Patterson, NY 12563

TIME and DATE: 9:30 AM, Tuesday, May 9, 2017

### Meeting Minutes

#### 1) Open Meeting

Voting Members in Attendance: Peter Parsons (Town of Lewisboro) for himself and as alternate for Chris Burdick (Town of Bedford); Rich Williams (Town of Patterson); Bruce Walker as alternate for MaryEllen Odell (Putnam County); Warren Lucas (Town of North Salem); Rich Franzetti as alternate for Ken Schmitt (Town of Carmel)

Others in Attendance: George Rodenhausen (Corporate Counsel); Kevin Fitzpatrick (EOHWC); Joanne Tavino (EOHWC); John Belyea (EOHWC); Yvette Rivera (EOHWC); Linda Matera (EOHWC)

#### 2) Award Design Contracts

Design contracts were presented for approval. Rich Franzetti requested that future awards containing projects within the FAD basin be denoted with a letter F next to the project name.

##### a. Solicitation 2017-04

Motion by Director Parsons, seconded by Director Lucas to approve award for design services for stormwater retrofit projects B-MU-602 and Carmel-GL-615 in Solicitation 2017-04 to Lawrence Paggi, P.E., PC in the amount of \$60,500.

**WHEREAS**, the proposed stormwater retrofit projects known as B-MU-602, located at Sunnyfield Farms in the Town of Bedford; and Carmel-GL-615, located at Willow Road in the Town of Carmel in project group 2017-04, and are included in the Years 6-10 MS4 regional plan approved by the NYS Department of Environmental Conservation; and

**WHEREAS**, the work consists of providing design services for the stabilization of multiple channels at both project locations, as well as all construction administration services; and

**WHEREAS**, a Request for Proposals was advertised and five (5) proposals were received at the East of Hudson Watershed Corporation offices on March 31, 2017; and

**WHEREAS**, the Review Committee of the EOHWC has reviewed all proposals according to the requirements set forth in the EOHWC Procurement Policy and found the proposal of best value to have been submitted by Lawrence Paggi, P.E., P.C. in the amount of \$60,500; and

**WHEREAS**, EOHWC contacted the references for Lawrence Paggi, P.E., P.C. and contacted Lawrence Paggi, P.E., P.C. directly and was assured that they can complete the project for the amount proposed; and

**WHEREAS**, the EOHWC Review Committee has recommended that the corporation accept Lawrence Paggi, P.E., P.C. as best value proposer for the project and proceed with contracts pending the submission of all necessary documents per the EOHWC Procurement Policy; and

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors that it accepts Lawrence Paggi, P.E., P.C. on as best value proposer for the design of projects for the SRPs B-MU-602 and Carmel-GL-615 and authorizes the President or Vice President of the Corporation to execute the design contract with Lawrence Paggi, P.E., P.C. subject to the following conditions:

1. Submission of insurance by the engineer as required by the design contract;
2. Review of the design contract by the Corporation's Counsel.

Motion passed; all in favor. **(R-0509-03)**

**b. Solicitation 2017-05**

Motion by Director Parsons, seconded by Director Lucas to approve award for design services for stormwater retrofit projects Kent-MB-601 and Pat-EB-602 in Solicitation 2017-05 to Lawrence Paggi, P.E., PC in the amount of \$67,300.

**WHEREAS**, the proposed stormwater retrofit projects known as Kent-MB-601, located at Montrose Drive in the Town of Kent; and Pat-EB-602, located at Dayton Road in the Town of Patterson in project group 2017-05, and are included in the Years 6-10 MS4 regional plan approved by the NYS Department of Environmental Conservation; and

**WHEREAS**, the work consists of providing design services for the stabilization of multiple channels at both project locations, as well as all construction administration services; and

**WHEREAS**, a Request for Proposals was advertised and five (5) proposals were received at the East of Hudson Watershed Corporation offices on April 7, 2017; and

**WHEREAS**, the Review Committee of the EOHWC has reviewed all proposals according to the requirements set forth in the EOHWC Procurement Policy and found the proposal of best value to have been submitted by Lawrence Paggi, P.E., P.C. in the amount of \$67,300; and

**WHEREAS**, EOHWC contacted the references for Lawrence Paggi, P.E., P.C. and contacted Lawrence Paggi, P.E., P.C. directly and was assured that they can complete the project for the amount proposed; and

**WHEREAS**, the EOHWC Review Committee has recommended that the corporation accept Lawrence Paggi, P.E., P.C. as best value proposer for the project and proceed with contracts pending the submission of all necessary documents per the EOHWC Procurement Policy; and

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors that it accepts Lawrence Paggi, P.E., P.C. on as best value proposer for the design of projects for the SRPs Kent-MB-601 and Pat-EB-602 and authorizes the President or Vice President of the Corporation to execute the design contract with Lawrence Paggi, P.E., P.C. subject to the following conditions:

1. Submission of insurance by the engineer as required by the design contract;
2. Review of the design contract by the Corporation's Counsel.

Motion passed; all in favor. **(R-0509-04)**

**c. Solicitation 2017-07**

Motion by Director Parsons, seconded by Director Lucas to approve award for design services for stormwater retrofit project Y-MU-601 in Solicitation 2017-07 to Dvirka and Bartilucci Engineers and Architects in the amount of \$51,600.

**WHEREAS**, the proposed stormwater retrofit project known as Y-MU-601, located at Front Street in the Town of Yorktown in project group 2017-07, and is included in the Years 6-10 MS4 regional plan approved by the NYS Department of Environmental Conservation; and

**WHEREAS**, the work consists of providing design services for a pocket wetland on municipal property, as well as all construction administration services; and

**WHEREAS**, a Request for Proposals was advertised and four (4) proposals were received at the East of Hudson Watershed Corporation offices on April 14, 2017; and

**WHEREAS**, the Review Committee of the EOHWC has reviewed all proposals according to the requirements set forth in the EOHWC Procurement Policy and found the proposal of best value to have been submitted by Dvirka and Bartilucci Engineers and Architects, P.C. in the amount of \$51,600; and

**WHEREAS**, EOHWC contacted the references for Dvirka and Bartilucci Engineers and Architects, P.C. and contacted Dvirka and Bartilucci Engineers and Architects, P.C. directly and was assured that they can complete the project for the amount proposed; and

**WHEREAS**, the EOHWC Review Committee has recommended that the corporation accept Dvirka and Bartilucci Engineers and Architects, P.C. as best value proposer for the project and proceed with contracts pending the submission of all necessary documents per the EOHWC Procurement Policy; and

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors that it accepts Dvirka and Bartilucci Engineers and Architects, P.C. on as best value proposer for

the design of projects for the SRP Y-MU-601 and authorizes the President or Vice President of the Corporation to execute the design contract with Dvirka and Bartilucci Engineers and Architects, P.C. subject to the following conditions:

1. Submission of insurance by the engineer as required by the design contract;
2. Review of the design contract by the Corporation's Counsel.

Motion passed; all in favor. **(R0509-05)**

### **3) Change Orders**

#### **a. MK-NC-21**

Motion by Director Parsons, seconded by Director Lucas to approve change order number 2 submitted by Con-Tech Construction for stormwater retrofit project MK-NC-21 in the amount of \$5,000, increasing the construction cost from \$107,485 to \$112,485.

**WHEREAS**, Con-Tech Construction submitted change order request Number 2 dated 4-26-2017 for an additional \$5000 for MK-NC-21 in project group 2013-07 of the first five year retrofit plan; and

**WHEREAS**, MK-NC-21 is located in the Village of Mt. Kisco and includes the construction of a new pocket wetland; and

**WHEREAS**, the proposed change order request is for Con-Tech Construction to finish excavation and place the excess stone on site to complete additional stabilization needs for the stormwater practice requested by EOHWC as an addition to the original scope of work; and

**WHEREAS**, this change order, if approved, would increase the construction cost from \$107,485 to \$112,485 and would have an updated efficiency of approximately \$56,000/kg with an estimated phosphorus reduction of 2.66 kg/year.

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors of the East of Hudson Watershed Corporation that it approves the change order request from Con-Tech Construction dated 4/26/2017 for an additional \$5,000 for MK-NC-21 increasing the construction cost from \$107,485 to \$112,485.

Motion passed; all in favor. **(R0509-06)**

#### **b. MK-NC-22**

Motion by Director Parsons, seconded by Director Lucas to approve change order number 10 submitted by Rennia Engineering Design, PLLC for stormwater retrofit project MK-NC-22 in the amount of \$15,000, increasing the design cost from \$61,281.50 to \$76,281.50.

**WHEREAS**, Rennia Engineering Design, PLLC submitted change order request Number 10 dated 4/21/2017 for an additional \$15,000 for MK-NC-22 in project group 2013-07 of the first five year retrofit plan; and

**WHEREAS**, MK-NC-22 is located within Leonard Park in the Village of Mt. Kisco and includes the construction of a various retrofits; and

**WHEREAS**, the proposed change order request is for Rennia Engineering Design to provide final bid documents and construction administration for the stormwater practice requested by EOHWC as an addition to the original scope of work; and

**WHEREAS**, this change order, if approved, would increase the design cost from \$61,281.50 to \$76,281.50 and would have an updated efficiency of approximately \$65,000/kg with an estimated phosphorus reduction of 8.5 kg/year.

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors of the East of Hudson Watershed Corporation that it approves the change order request from Rennia Engineering Design, PLLC dated 4/21/17 for an additional \$15,000 for MK-NC-22 increasing the design cost from \$61,281.50 to \$76,281.50.

Motion passed; all in favor. **(R-0509-07)**

**c. B-MU-41**

Motion by Director Parsons, seconded by Rich Franzetti to approve change order number 2 submitted by United Septic for stormwater related project B-M-41 in the amount of \$1,650, increasing the construction cost from \$341,700 to \$343,350.

**WHEREAS**, United Septic submitted change order request Number 2 dated 4/12/2017 for an additional \$1,650 for B-MU-41 in project group 2015-07 of the first five year retrofit plan; and

**WHEREAS**, B-MU-41 is located along Succabone Rd in the Town of Bedford and includes the construction of a subsurface infiltration system; and

**WHEREAS**, the proposed change order request is for United Septic to install a replacement planting to address vegetation which could not be saved during construction for the stormwater practice requested by EOHWC as an addition to the original scope of work; and

**WHEREAS**, this change order, if approved, would increase the construction cost from \$341,700 to \$343,350 and would have an updated efficiency of approximately \$74,000/kg with an estimated phosphorus reduction of 5.26 kg/year.

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Executive Committee of the Board of Directors of the East of Hudson Watershed Corporation that it approves the change order request from

United Septic dated 4/12/2017 for an additional \$1,650 for B-MU-41 increasing the construction cost from \$341,700 to \$343,350.

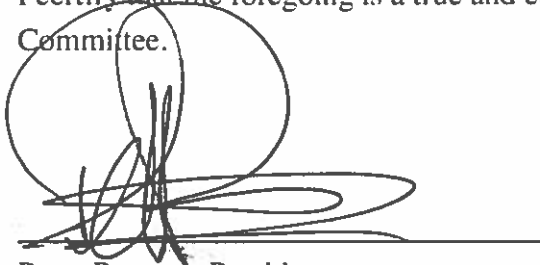
Motion passed; all in favor. **(R0509-08)**

#### **4) Adjournment**

Motion to adjourn by Director Parsons, seconded by Rich Franzetti; all in favor. Adjourned at 9:47 AM.

**PRESIDENT'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Executive Committee.

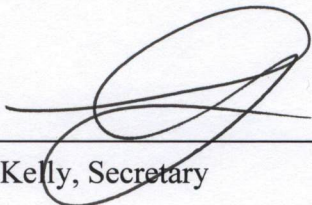
A large, stylized handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.

Peter Parsons, President

5/25/2017  
Date

**SECRETARY'S CERTIFICATE**

I certify that the foregoing is a true and correct copy of the minutes approved by the Executive Committee.



\_\_\_\_\_  
David Kelly, Secretary

5/9/17  
\_\_\_\_\_  
Date