



EAST OF HUDSON WATERSHED CORPORATION

QUARTERLY MEETING OF DIRECTORS AND MEMBERS

LOCATION: Business Office: 2 Route 164, Suite 2, Patterson, NY 12563

TIME and DATE: 10:00 a.m., Tuesday, October 15, 2019

Meeting Minutes

1) Open of Meeting at 10:00 AM

Voting Members in Attendance: Peter Parsons (Town of Lewisboro); Rich Williams (Town of Patterson); Warren Lucas (Town of North Salem) JoAnne Daley as alternate for James Schmitt (Town of Pawling); Chris Burdick (Town of Bedford); Vincent Tamagna as alternate for MaryEllen Odell (Putnam County); Michael Quinn as alternate for Ilan Gilbert (Town of Yorktown); Edward Brancati as alternate for Gina Picinch (Town of Mount Kisco); Lauri Taylor as alternate for Robert Liffland (Village of Pawling); Tony Hay (Town of Southeast); Maureen Fleming (Town of Kent); Sabrina Charney-Hull as alternate for Michael Greenstein (Town New Castle); Rich Franzetti as alternate for Ken Schmitt (Town of Carmel); Sam Oliverio (Town of Putnam Valley).

Others in Attendance: George Rodenhausen (Corporate Counsel); Michael Meyer (NYCDEP); Vincent Giorgio (NYCDEP); Kevin Fitzpatrick (EOHWC); Joanne Tavino (EOHWC); Linda Matera (EOHWC)

2) Pledge of Allegiance

3) Approve Meeting Minutes: August 13, 2019

Motion by Director Burdick, seconded by Director Oliverio to approve the Board of Directors Meeting Minutes of August 13, 2019; all in favor.

4) Financial Update

Joanne Tavino reported expenditures year-to-date through September total \$985,930. The current fund balance is \$20.8 million. New York City Department of Environmental Protection (NYCDEP) funding in the amount of \$15 million was received shortly after the August quarterly meeting. Investments currently stand at \$16.2 million due to the arrival of recent funding. CDs were purchased this time around due to the dropping interest rates on other investments.

a. Adoption of 2020 ABO Budget

Joanne stated that the Executive Committee reviewed the 2020 Budget and is presenting it to the Board today. Director Lucas informed the board that in general everything is basically the same as in the previous year's budget and includes a salary increase of 2.625%. Questions were welcomed from members.

Motion by Director Burdick, seconded by Director Oliverio to adopt the 2020 ABO Budget as presented; all in favor.

5) List of Reporting and Filing Due Dates

Joanne reported that we are currently waiting for O&M submissions from member municipalities. Kevin is working with towns to get inspections and forms submitted. Our policy states that they should be submitted during the course of the year as they are completed. Bruce Barber's Conflict of Interest form still has not been submitted and we are waiting for one board member to complete their training. Joanne Daley offered to speak with James Schmitt about completing the board member training.

6) Project Update

Kevin reported that there have been several updates to the project update since it was printed. There are currently five projects out to construction with a sixth out to bid on October 17th. We are making progress on years 1-5 projects and will be wrapped up by the beginning of 2020, given the planting season is already beyond us. We're continuing to make progress on years 6-10 projects with the idea that we will be hitting 2020 with several construction projects, which is why there is a high construction forecast in the budget.

a. Program Summary

Kevin invited members to reach out with questions on any specific projects in their towns.

b. Year 9/2020 Work Plan

The next step in the New York State Department of Environmental Conservation (NYSDEC) program is the 2020 Work Plan submission for their review for Year 9. As of right now we are projecting to exceed our goal with the projects that we have. The 2020 Work Plan consists of just a small group of projects to help get us moving forward to chip away at the value needed. They specifically focus on newer technologies that we might be able to incorporate into the program. Presently, it is seen as proprietary SRP with the idea being that we are looking to target more of the downtown impervious areas where we have trouble getting retrofits in, so the idea is install bio-infiltrator tree units in parking lots to pick up runoff. The NYCDEP has had some success with them in New York City so we will take the opportunity to pick at their knowledge.

7) Land Acquisition

Kevin discussed the topic of land acquisition. According to the funding agreement with NYCDEP, we are permitted to acquire land for the program, however, it's not reflected anywhere in our policy. We've had a couple of projects where it was discussed and the topic got bounced around. In the event we ever need to acquire land, it should be reflected in the policy. Kevin asked members about their experience with land acquisition in their own municipalities to see what type of language should be put in place. Specifically, buying real property and what we would do after that and if it would eventually be passed down to the individual municipality. Ideally, formal language needs to be included in the policy. Director Parsons inquired if we wanted it as a general policy or to handle each instance on a case by case basis. Director Williams said that as each project comes up, they need to be evaluated individually, but an overall policy is needed as Kevin described. The question would be whether the corporation or the town will own the land. Director Oliverio said that it would depend upon the property and the claim to ownership. Director Williams said he would not support the corporation owning property if for no other reason than it is going to put them in the position of having to file every year with the assessor to keep it off the tax rolls, which will become a headache. Ultimately, it would make sense for the municipality to

own the property and the Corporation to take an easement back. Vincent Tamagna said that the reason we didn't have a large land acquisition program on this side of the Hudson from the beginning is because of the property cost. It should be included in the policy and perhaps part of that should be that each town needs to pass a resolution when we enter into any agreement. Vincent stated that he sat on the board of the East of Hudson Sportsman Advisory Council and suggested that we take a look to see what's owned by that group to find out if there is any access to what we already own within these bits and pieces. There is a chance that something already exists there. Sabrina Charney-Hull inquired what it is worth in relation to our overall goal. Kevin indicated we should try to find an avenue to include it in the policy, even if it is going to require a more stringent review or whatever we choose per recommendation for design purposes and per recommendation of one of the current committees in place. Sabrina suggested that perhaps it's an opportunity to create authorization for the Executive Committee or a different committee to review those particular projects and come back with a recommendation. Language should be included that creates a process whereby this issue can be addressed outside the normal process. Members agreed that Sabrina's suggestion should be the policy. Director Burdick added that if the situation should arise, it should be reviewed by the Executive Committee and corporate counsel and further suggested that the topic of land acquisition be referred back to the Executive Committee for further review and discussion. Kevin mentioned that we typically readopt all policies at the January Board of Directors' meeting and requested that we have something to present at that time.

8) O & M discussion

Kevin indicated that at this point in the year all towns should be wrapping up their O&M services over the next two months or so. Towns were encouraged to keep moving forward as best they can with MS4 coordinators and their highway departments to make sure everything gets taken care of. Director Parsons reminded members that they will be reimbursed if inspections are done and their submissions are made.

9) Proposed 2020 Meeting Dates

Director Parsons presented the list of meeting dates for 2020.

Motion by Director Burdick, seconded by Director Parsons to adopt the list of 2020 Meeting Dates as presented; all in favor.

10) Other business

No other business was brought forward.

11) Adjournment – Motion to adjourn by Director Parsons, seconded by Director Burdick; all in favor. Adjourned: 10:30 AM.



East of Hudson Watershed Corporation

2 Route 164, Suite 2
Patterson, NY 12563

PRESIDENT'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the October 15, 2019 Quarterly Meeting Minutes approved by the Board of Directors of the East of Hudson Watershed Corporation.



Rich Williams, President



Date

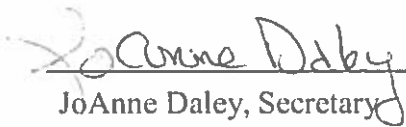


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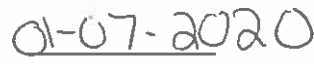
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SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the October 15, 2019 Quarterly Meeting Minutes approved by the Board of Directors of the East of Hudson Watershed Corporation.



JoAnne Daley, Secretary



Date