
QUARTERLY MEETING OF DIRECTORS AND MEMBERS

TIME and DATE: 10:40 a.m., Tuesday, January 16, 2024

Meeting Minutes

1) Open of Meeting at 10:38 AM

Voting Members in Attendance: Richard Williams, Sr. (Town of Patterson) for himself and as alternate for Jacqueline Annabi (Town of Putnam Valley); Warren Lucas (Town of North Salem); Michael Preziosi (Town of Cortlandt); Tony Goncalves (Town of Lewisboro) for himself and Robert Scorrano (Town of Somers), Kevin Hanson (Town of Pound Ridge), Jaime McGlasson (Town of Kent), and Ed Lachterman (Town of Yorktown); Ed Brancati as alternate for Michael Cindrach (Town of Mount Kisco); Lauri Taylor (Village of Pawling); Sabrina Charney-Hull as alternate for Victoria Tipp (Town of New Castle); Ellen Calves (Town of Bedford)

Others in Attendance: Christine Chale (Corporate Counsel); Cassondra Britton (Corporate Counsel); Kevin Fitzpatrick (EOHWC); Keith Giguere (EOHWC); Linda Matera (EOHWC); Cory Lapidus (EOHWC)

2) Pledge of Allegiance

3) Approve Meeting Minutes: October 10, 2023

Motion by Director Lucas, seconded by Alternate Brancati to approve the Quarterly Board of Directors Meeting Minutes of October 10, 2023; all in favor.

4) Financial Update

Keith Giguere reported that the preliminary financials presented for December do not include any accruals or O&M. There is \$3,508,000 remaining in WQIP funds and approximately \$10,000,000 in FAD funds for a total of \$13,560,000 available to use. He noted that there is a couple of million dollars outstanding in WQIP commitments.

5) List of Reporting and Filing Due Dates

Linda Matera provided a brief explanation of the spreadsheet containing due dates of various reports and compliance requirements. An updated report will be provided at every meeting.

6) Project Update

Kevin Fitzpatrick reported that the total phosphorus reduction is presently at 710 kilograms. Two upcoming projects will bring us to approximately 750. A report will be provided to the NYCDEP at

the end of this month containing a snapshot of all projects worked on in 2023. The approximate active project total of 253 kilograms brings the total up to 963. With the new permit going into effect we should get a letter from those who run the retrofit program at the DEC to allow us to carry over. A new work plan must be submitted by December 2024. It may be necessary to get the WQIP agreements adjusted, being that we have no funding to work with beyond the scope of the existing permit. The DEP has made it clear that the FAD agreement is off limits. With the letter we're getting from the DEC maybe we can work in language that anything that's completed in the next two calendar years, regardless of whether EOHWC worked on it, is eligible. With the letter were requesting from NYSDEC we may be able to work in language saying that anything completed in the next two calendar years is eligible, regardless of whether EOHWC worked on it.

Active projects moving forward include Y-MU-40 in the Town of Yorktown, which we will be breaking ground on soon. The cost is \$1.4 million, for which ACOE will cover 75% of the construction cost. It's a big number that will swing our finances as well as our phosphorus reduction total. We will continue to push ahead with the projects highlighted in yellow on the spreadsheet. The spring and summer will be active construction seasons.

Once there is clarity on how to address the years 11-15 work plan, we should remind the DEC that EOHWC is doing the heavy lifting for 19 municipalities and that the work plan is more extensive, therefore the December due date may not be attainable. There are many elements in this permit that we may be able to pull under our umbrella and assist the towns. Director Williams said he is interested in training for staff within the permit and it would be good if we had one centralized location of qualified individuals that can do the training. The spreadsheet Director Williams provided identifies the MCN number that it is associated with and breaks things down between actionable items, plan, mapping, highway, training, inspection, post and pre-construction.

a. Program Summary

Kevin presented the Program Summary and invited questions.

7) Funding Agreement Status

Kevin explained that the funding agreement being discussed today is in reference to the WQIP funding that currently only assists with years 1-10. The Board of Directors needs to go into negotiations with each individual county and NYCDEP to extend the WQIP for all future water quality issues that we might have. This topic was brought up at the last Executive Committee meeting thinking that it would be a long road to get there. Millie Magraw with Westchester County suggested it was a month long process to get through the right of objection. The Board of Directors and Executive Committee should begin that process if we are going to see the availability of that money by August. Christine recommended a formal motion to authorize the request of those letters to the counties. Motion by Alternate Brancati, seconded by Director Taylor to authorize the President to send letters to Putnam County, Westchester County and NYCDEP to request that any leftover funding be extended to permit years 11-15. Motion passed; all in favor.

8) O & M discussion

Cory Lapidus informed members that he is still missing 2023 O&M submissions from Cortlandt, North Salem, Patterson, Yorktown, Mount Kisco and the Village of Pawling. Keith added that he cannot close the books for December until all towns have submitted. Cory requested that towns reach out to EOH when they are doing any projects because it is likely that we may be able to fit in a stormwater retrofit. As the new permit is taking effect and towns are struggling to meet requirements, be aware that we are open to doing public education, outreach and involvement, stormwater mapping,

elicit district detection and monitoring and training sessions.

9) Salary discussions

Motion by Director Lucas, seconded by Alternate Brancati to approve a 4% increase in staff salaries for 2024. Motion passed; all in favor.

10) Other business

No other business was brought forward.


11) Adjournment – Motion to adjourn by Director Taylor, seconded by Alternate Brancati; all in favor. Adjourned: 11:44 AM.

PRESIDENT'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the January 16, 2024 Quarterly Board of Directors Meeting Minutes approved by the Board of Directors.



Richard Williams, Sr., President



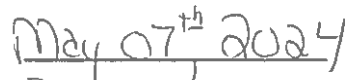
Date

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the January 16, 2024 Quarterly Board of Directors Meeting Minutes approved by the Board of Directors.



JoAnne Daley, Secretary



Date