

EXECUTIVE COMMITTEE MEETING

9:30 A.M., Thursday, August 21, 2025

Meeting Minutes

1) Opening of Meeting

Voting Members in Attendance: Richard Williams, Sr. (Town of Patterson); Robert Scorrano (Town of Somers); JoAnne Daley for James Schmitt (Town of Pawling); Tony Goncalves (Town of Lewisboro) for himself and as alternate for Ellen Calves (Town of Bedford); Richard Franzetti as alternate for Michael Cazzari (Town of Carmel)

Others in Attendance: Sabrina Hull (Town of New Castle) via Zoom; Millie Magraw (Westchester County); Christine Chale (Corporate Counsel) via ZOOM; Cassandra Britton (Corporate Counsel); Michael Meyer (NYCDEP) via Zoom; Steve Cutignola (NYCDEP); Kevin Fitzpatrick (EOHWC); Keith Giguere (EOHWC); Linda Matera (EOHWC)

2) Approve Meeting Minutes of July 24, 2025

Motion by Director Scorrano, second by Director Goncalves to approve the meeting minutes of July 24, 2025; all in favor.

3) Financial Update

Keith Giguere reported that as of July 31 there is \$13,215,000 in cash, of which \$10,566,000 is FAD. He reminded the board he will be working on the budget. If anyone has anything that needs to be addressed he would appreciate knowing ahead of that. He noted that it will be a bit more difficult to forecast as accurately because of the timing of the funding. It will depend on the rate of speed at which the projects are completed, which is something he has been working on with Kevin. He reminded the board about his departure from the Corporation approximately this time next year, and that we will need to budget for his replacement along with the cost of training that will be required for that individual.

4) Project Update

Kevin Fitzpatrick reported that construction kickoff for Kent-MB-1000 at Longfellow Road in the Town of Kent will soon commence. A meeting will take place with the NYCDEP before construction at the beginning of September. We will get as much accomplished this fall as possible, unless it's a light winter, then we will continue working. Otherwise, the plan is to complete it in the spring of 2026. Most of the projects on the spreadsheet will be closed out in 2026. This was intentional so that Years 6-10 is wrapping up as we are kicking off design for Years 11-15. To coincide with what is budget season for the Corporation, we will be looking at the workplan for new projects that need to be executed with the new permit. If there are any potential projects that have not been brought to the table yet, please let us know. Otherwise, we are going to work out of the

catalogue of projects that we have on hand, which by all means are good ones. If the summer hasn't been kind to any of the areas in your towns, let us know and we will take a look to see if we can work them into the program. There are already a few in Somers, Lewisboro and Patterson that came up in recent months. The ones we can work with will be the added to the list.

Director Goncalves asked for an update on the Tarry-a-bit Drive project (L-CR-804) in Lewisboro. His last recollection is that the town attorneys were going to talk to the EOHWC attorneys. Christine said she spoke with the Lewisboro attorney, and they said they weren't interested in taking on the responsibility that was required, so they were going to discuss it internally. She has not heard back from him. Director Goncalves said he recalled that the town attorney was waiting for something in writing from Christine as to exactly what the request was. Christine said she was not aware of that, but she is happy to send him another email. She will pursue it with the town attorney but doesn't believe it is going to be a viable project. Kevin indicated that many pieces of the project have been lost because some of the residents are pushing back. He offered to take another look at it and see if there are residents that are willing to work with us to see if we can get anything out of it because it would have reduced the phosphorus by 40 kilograms. That and the fact that it would have had such a big impact on the lake.

5) O & M Program Update

Kevin reported that he is in the process of inspecting projects and asked that towns continue to perform their operations and maintenance according to their individual requirements. It's helpful if our towns submit their O&M inspection reports to us sooner than later because it becomes a crunch to try to review and audit everything that gets submitted at the end. An email reminder will be sent to highway departments because there will be a lot of clean up to do after the leaves fall. We need to do all we can to keep the O&M moving forward. He has been working with the Town of Yorktown to go over all of their requirements. They were notified again at the Board of Directors' meeting in August that we would like to see some improvement and progress on their collection of retrofits.

6) Checks and vouchers

Monthly vouchers were signed. No action was taken.

7) Other business

Cassandra Britton requested an update on the FAD funding agreement and the audit for which there are documents missing from the NYCDEP's perspective. It appears that the documents missing are from the time period of 2022-2024 for the CRO-574 agreement. Director Williams said that some of that has already been addressed with the NYCDEP. Keith said that he was surprised to get the email from Vincent Giorgio on Wednesday because he and Vinny had recently spoken about that issue on Monday morning. During that conversation, he informed Keith that the information needed to be in a different format. Michael Meyer indicated that for the existing contract they have tried to maintain the same formatting that Joanne used and the information they have been given is not in that format. They still have not been given the information that they have been asking for. Vinny was trying to communicate that we are not looking for the information formatted any differently than the way Joanne presented it. Director Williams said that Keith is in the process of re-formatting it for them.

8) Adjournment - Motion to adjourn by Director Scorrano, seconded by Director Goncalves; all in favor. Adjourned 10:47 AM.

PRESIDENT'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the August 21, 2025 meeting minutes approved by the Executive Committee.



Richard Williams, Sr., President




Date

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the August 21, 2025 meeting minutes approved by the Executive Committee.


JoAnne Daley, Secretary


Date