

EXECUTIVE COMMITTEE MEETING
9:30 A.M., Thursday, September 25, 2025

Meeting Minutes

1) Open Meeting

Voting Members in Attendance: Richard Williams, Sr. (Town of Patterson); Ellen Calves (Town of Bedford); JoAnne Daley for James Schmitt (Town of Pawling); Robert Scorrano (Town of Somers); Warren Lucas (Town of North Salem); Tony Goncalves (Town of Lewisboro)

Others in Attendance: Millie Magraw (Westchester County); Christine Chale (Corporate Counsel, via ZOOM); Vincent Giorgio (NYCDEP); Kevin Fitzpatrick (EOHWC) via Zoom; Keith Giguere (EOHWC); Linda Matera (EOHWC)

2) Approve Meeting Minutes of August 21, 2025

Motion by Director Scorrano, second by Director Lucas to approve the meeting minutes of August 21, 2025; all in favor.

3) Financial Update

Keith Giguere reported that as of August 31 there is \$13,217,000 total cash of which \$10,647,000 is FAD-related. A FAD project commitment for Kent-MB-1000 in the amount of \$1.6 million recently came in that is not reflected in today's financial report.

a) Preliminary 2026 Budget

Keith presented the 2026 Preliminary Budget and reported that there is \$1.5 million of anticipated funding expected from the new DEP contract as well as the remaining \$62,000 from the Army Corps of Engineers (ACOE) for Y-MU-40. We were hoping to have the ACOE funding by the end of the year; however, we may not receive it until 2026. We are anticipating \$2 million in funding from Westchester. Millie said that Westchester is all set with it but reminded the Board that it is part of the letter agreement with Putnam. Director Williams asked if Christine received an update from Neal Tomann. She said she was hoping for an update from Neal today but last she heard it was in the hands of the Town attorney's office and that they were working on it. Director Williams will reach out to Neal for an update. Keith said that normally he would provide receipts and outflows for O&M but there will not be any more money coming from Westchester to reimburse towns for O&M. Going forward it will be towns who have paid more than their allotment who will get money back and the others will get billed for their O&M. Kevin put in estimated numbers for project design and construction in 2026. He said that those numbers are for leftover projects in Years 1-10, and a hopeful estimate of what we will be able to get out for RFP for the next cycle. Keith said that we are still holding out to have the wastewater study completed next year. Director Williams asked Kevin if there is anything to be done with the wastewater study or is it gone completely. Kevin said the person we

were working with, Ken Kohlbrenner at Woodard and Curran, has since left and someone else reached out to Kevin to set up a meeting to get things moving again. He will get them back on track so that we can get a deliverable that is tangible and can be used. What we received previously was not even a 30% design that we could work with at that time. With what's left in the budget, we want to get them to a product that matches what the original scope of work was. Kevin will reach out to them again to set up a meeting. Director Williams said we have to draw it to a conclusion one way or the other. He requested that Kevin send the draft report for the wastewater study to everyone again.

Keith indicated that the only item not adjusted is the Pollution Policy which is coming due in December. That number could change, especially since the board decided about 2 years ago that they did not want a large deductible. The premium will likely go up because we will be requesting a lower deductible. The personnel line is a big item because Kevin has proposed hiring a Watershed Planner by January. Kevin said with us firing back up for the next five years of the cycle, now is the time to hire someone because the workload is going to increase. Getting another engineer would not be the best course of action, but a watershed planner who can focus on the other things that Cory did, such as running the GIS for instance. The hope is to bring them in by January 1, 2026 so we can give them enough time to get comfortable with the existing projects. If the new funding from the DEP is received for the next cycle of projects, then they will be ready to go and can look at the slated evaluations and get the RPFs ready. Keith reminded the board that he will be retiring around this time next year and his replacement is in the budget to be hired sometime in late summer/early fall. This will leave approximately six weeks of overlap. This overlap between Keith and the new Comptroller will be beneficial to understanding what is going on and preparing the schedules for the DEP. Hopefully, there will be an opportunity for them to attend an Abila training seminar so that they are not trying to learn the program on the fly. It will depend on how we handle the hiring because we will need Board approval. If they are able to start earlier, then they will get to go through two month-end cycles.

Motion by Director Williams, seconded by Director Lucas to recommend the 2026 Preliminary Budget to the October 7th Board of Directors meeting; all in favor.

4) Project Update

Kevin Fitzpatrick reported that the Hallocks Mill project (Y-MU-40) in the Town of Yorktown is wrapping up. He will be submitting to NYSDEC for 30 kilograms in October. With that submission, it will bring the total kilograms to approximately 800 kilograms. As we move into the fall, other projects will be starting in addition to the one we are currently working on in Kent (Kent-MB-1000), which is a 75-kilogram project. He reminded the board that we are entering into Year 13 already, which doesn't leave much time left to reach our goal. His understanding is that the DEC has been good about working with us as long as we are advancing and making movements towards the end goal. In reviewing the list of projects that we currently have, he thinks we are a little deficient on town owned parcels and property that we could be working with. One of the things we have to keep in mind when working with the new DEP contract is that it is good that we have the backstop of the WQIP that works for carrying us over, we still have to have a pretty good batting average of nearly 100% project success rate. While he is hopeful of the private property owners that have come up that he has had discussions with which will allow us to move forward, there is always a drop off rate there. What he would like to see and will bring it up at the Board of Directors meeting is if we could shake loose a couple more municipal sites and see if we could push those forward. We don't have a lot of wiggle room with the new workplan and the upcoming 5-year cycle. We really have to have a good percentage of successful projects to balance the stuff that might drop out. While he is doing research on his end, we do have some, but he just thinks it would be best to have it weighed a little

more heavily in the direction of municipal properties versus private. Both Director Lucas and Director Scorrano will contact Kevin with ideas for municipal projects in their towns. Director Scorrano mentioned that he would also like to move forward with the project at Woodcrest Terrace (S-AM-1015). Kevin said Purdy's is a great example of what he expects to be a great partnership with a private property owner. One of those lots is owned by the town, but to get it to work we really need to have the private property owner on board. And while they are, there is always that issue of dealing with an HOA that could withdraw at the last second. Kevin will send an email to all the towns to see what we might be able to do on municipal property.

5) O & M Program Update

Kevin reported that other than the fact that he hasn't received many O&M submittals for 2025, there are no new updates to the O&M program.

6) October Board of Directors Draft Agenda

Director Williams presented that draft agenda for the October Board of Directors meeting and asked if anyone had questions. No questions were asked. Motion by Alternate Daley, seconded by Director Scorrano to approve the October 7 Board of Directors Agenda as presented; all in favor.

7) Checks and vouchers

Monthly vouchers were signed. No action was taken.

8) Adjournment - Motion to adjourn by Director Goncalves, seconded by Alternate Daley; all in favor. Adjourned 10:00 AM.