
QUARTERLY MEETING OF DIRECTORS AND MEMBERS

TIME and DATE: 10:00 a.m., Tuesday, October 7, 2025

Meeting Minutes

1) Open of Meeting at 10:08 AM

Voting Members in Attendance: Richard Williams, Sr. (Town of Patterson); Robert Scorrano (Town of Somers); Ellen Calves (Town of Beford); Jacqueline Annabi (Town of Putnam Valley) via Zoom; Warren Lucas (Town of North Salem) for himself and Richard Becker (Town of Cortlandt); Tony Goncalves (Town of Lewisboro); Ed Brancati as alternate for Michael Cindrich (Town of Mount Kisco); Lauri Taylor (Village of Pawling); Sabrina Charney-Hull as alternate for Victoria Tipp (Town of New Castle); Dan Ciarcia as alternate for Ed Lachterman (Town of Yorktown); Neal Tomann as alternate for Kevin Byrne (Putnam County); Jaime McGlasson (Town of Kent); Joseph Rende (Town of North Castle)

Others in Attendance: Christine Chale (Corporate Counsel); Wilmer Sari-Guaman (Town of Cortlandt); Katie Brosnan (Town of Cortlandt); Vincent Giorgio (NYCDEP); Steve Cutignola (NYCDEP); Millie Magraw (Westchester County Planning); Kevin Fitzpatrick (EOHWC); Keith Giguere (EOHWC); Linda Matera (EOHWC)

2) Pledge of Allegiance

3) Approve Meeting Minutes of August 5, 2025

Motion by Director Williams, seconded by Director Scorrano to approve the Quarterly Board of Directors Meeting Minutes of August 5, 2025; all in favor.

4) Financial Update

Keith Giguere reported that as of August 31 there is \$13,217,000 in total cash of which \$10,607,000 is FAD-related. A FAD project commitment just under \$2 million for the construction of Kent-MB-1000 recently came in that is not reflected in today's financial report.

5) Adoption of 2026 Budget

Keith presented the 2026 Budget. We are hoping to get \$1.5 million from New York City Department of Environmental Protection (NYCDEP) early next year. We are also anticipating being reimbursed by the Army Corps of Engineers (ACOE) in the amount of \$62,000 to finish Y-MU-40. \$2 million is expected from Westchester and \$1.5 million from Putnam for operational expenses. The project design and project construction expenditures are budgeted by Kevin's estimates of what we should be able to get done in the next four months. We will be hiring a Watershed Planner. Kevin is anticipating putting an advertisement out in the next month or so and hopes to get someone in by January. What we've done in the past was have a temporary status on the employee. That will take

us from January until the next Board of Directors meeting in May, at which time they will become a permanent employee based on performance. Keith mentioned that we will also be hiring a new Comptroller because he will be retiring sometime late summer/early fall next year.

Christine Chale asked Vincent Giorgio for an update on the registration of the new contract. Vincent said he doesn't have an answer on when the contract will be registered. Kevin said that what that means for us is that we will continue to work on Years 1-10 projects. Once the NYCDEP is ready to move forward on the new contract, we will be ready to roll out those projects for Years 11-15. The workflow will continue for now, but we won't be able to start anything new until the series of contracts with NYCDEP, Westchester and Putnam start advancing to go out for work for Years 11-15. Vincent said we should be careful to structure any new contract with that kind of provision. In the past we have back dated effective dates of the contract to allow for reimbursement. Christine said that we were under the impression that the contract would be registered by this fall, but it doesn't look like that is happening and asked how we move it forward. Vincent said that senior staff is aware that this contract is out there along with a few other contracts. The highest levels of the agency are aware that these are priority contracts. He is unable to say exactly when the contract will register.

Motion by Director Calves, seconded by Director Goncalves to approve the adoption of the 2026 Budget; all in favor.

6) Proposed 2026 Board of Directors and Executive Committee Meeting Dates

Director Williams presented the list of proposed 2026 meeting dates. He offered an alternative date of January 13th for the Annual Meeting instead of January 6th in consideration of new incoming supervisors. Members didn't anticipate January 6th being an issue.

Motion by Alternate Hull, seconded by Alternate Brancati to accept the 2026 Board of Directors and Executive Committee meeting dates as proposed; all in favor.

7) Project Update

Kevin Fitzpatrick reported that we are currently wrapping up construction on projects in Years 1-10. The current kilogram total is 764 with an additional 30 to be submitted for Y-MU-40, which will bring us to an estimated total just under of 800 kilograms. The open project in construction currently will bring us close to 900 kilograms. The goal is to wrap up many of the projects highlighted in yellow on the spreadsheet for spring/summer construction of 2026 and wrap up Years 1-10, which will close out the current spreadsheet. We will keep moving these projects ahead. As discussed during the budget conversation we have to draw close attention to front loading non-FAD projects for Years 11-15. We are still at the point of collecting new projects to make sure we are going with the best ones. At this point, if we have a project in a FAD basin that is the best, then we are going to move it forward, but we have to be very careful not to frontload FAD projects within the program because it's just not in our best interest. We are expecting to have the budget worked out for 2026 with the DEP to begin construction on any open projects that we have availability for. For the most part, 2026 will be heavy design which will make 2027 more active for construction on those projects. Keep in mind that 2026 is Year 13 for the new permit so we have to get going quickly once the money comes in to at least make sure we have good progress toward the 5-Year permit that technically began January 2024. He encouraged towns to bring in new project opportunities for the Corporation. We have had good feedback from a lot of the towns, but while they are good projects, they are private property projects. Many times it can be a ditch between two properties that we are being asked for help with, and while that is absolutely a good project, private property projects come with a lot of difficulties in executing that work. The way our new contracts are going to be set up

with NYCDEP is if a project does not go to completion, we cannot fund it using the DEP money. Where we used to operate with a 75% success rate, we now have to be close to 100% moving forward. This means that what we would like to see towns provide to us is municipally owned parcels that we can do projects on such as town halls and libraries. If you think we can get 100% out of your schools, he would like to hear from you. We have to start hitting on more of those projects that we can guarantee are going to be successful. We do have enough to get us started but he would like to see that category get filled in a little bit more as we are closing out this year and moving forward. Kevin promised to write a memo that will be sent to all of the towns so it can be shared with your highway departments. We are underway with Kent-MB-1000 which is a 70 kilogram project that will hopefully wrap up in the spring. We will likely exceed the 920 kilogram number for Years 1-10. The NYSDEC is comfortable with us going over the goal and applying the credits towards the next cycle. As we get closer we will keep the DEP and DEC in that conversation.

a. Program Summary

Kevin presented the Program Summary and invited questions.

8) O & M discussion

Kevin reminded members that for the past few years Westchester County has been supporting the Westchester Municipalities for funding the O&M program. You will no longer have that backstop for 2025. There will be one last round after we complete our review of 2024 O&M submissions with Millie Magraw and Westchester County. Once we complete that process and answer any questions that Westchester County has, we will distribute the checks but keep in mind if you are in Westchester that when you receive a bill in March, there is no backing from the county. It will be the first year for Westchester municipalities since the beginning of the program that you will not have the additional funds. Kevin will provide a snapshot of what each town has done and an update on how the whole program works so that it is fresh in everybody's mind.

9) Other business

Director Williams asked if Neal Tomann had any update on the funding from Putnam County. Neal said that Putnam attorneys are talking to EOH attorneys. Christine said she had not received anything other than an acknowledgement that they were working on it and that they would let us know. If there is something they need we are happy to provide it. Neal said he would contact their attorney for an update.

10) Adjournment – Motion to adjourn by Director Williams, seconded by Director Goncalves; all in favor. Adjourned: 10:50 AM.

PRESIDENT'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the October 7, 2025 Quarterly Meeting Minutes approved by the Board of Directors.

Ronald Walker, Jr.
President

1/4/26
Date

SECRETARY'S CERTIFICATE

I certify that the foregoing is a true and correct copy of the October 7, 2025 Quarterly Meeting Minutes approved by the Board of Directors.

Deanne Daley
Secretary

01-06-2026
Date